

Our Ref: 10378 WVC
Your Ref:



**SURREY
POLICE**

Licensing Officer
Waverley Borough Council
Council Offices
The Burys
Godalming
Surrey
GU7 1HR

Pete Hathaway
Waverley Licensing Officer

22nd March 2013

Dear Sir/Madam,

Licensing Act 2003 – Application to vary Premises Licence

Premises: Murco Costcutter Express, Hale Road, Farnham

We have been in negotiations with the applicants and understand that they have now submitted an amendment to the application to include the following conditions:

1. The premises shall have and maintain a central station alarm system with panic buttons.
2. The licence holder shall maintain a comprehensive digital colour CCTV system at the premises that ensures all public areas of the licensed premises are monitored, including all public entry and exit points which enables frontal identification of every person entering. There shall be sufficient cameras sited to cover the external forecourt. All cameras shall continually record whilst the premises are open to the public and video recordings shall be available for a minimum of 30 days with time and date stamping. Recordings shall be made available to an authorised officer or police officer together with facilities for viewing. There will be a capability to download to CD/DVD. The position of the cameras may be agreed, subject to compliance with data protection legislation, with the police from time to time.
3. Staff engaged in the sale of alcohol shall be trained in the law relating to the sale/supply of alcohol and written records will be kept for inspection. This will include the law relating to both the sale and the consumption of alcohol to persons under 18 and the refusal of sale of alcohol to persons who are drunk. There will be an ongoing training regime with refresher/reinforcement training at intervals of no more than six months.

4. The premises will operate a Challenge 21 policy and will only accept passport, photo driving licence or ID cards bearing the PASS hologram as forms of identification.
5. All cashiers shall be trained to record refusals of sales of alcohol in a refusal register.
The sales refusal register shall contain the following information and be available for inspection by an authorised officer of the Borough Council or the Police
 - Details of the time and date the refusal was made
 - The name of the staff member refusing the sale
 - A description of the person attempted to purchase
 - Details of the alcohol the person attempted to purchase
6. An incident log shall be kept at the premises, and made available on request to an authorised officer of the Borough Council or the Police, which will record the following:
 - Any incidents of alcohol related disorder
 - Any thefts of alcohol
 - Any faults in the CCTV system
7. The following notices will be prominently displayed at point of sale
 - Challenge 21 poster
 - It is an offence for a person to buy alcohol on behalf of an individual under 18 years of age.
8. Spirits shall be located behind the counter.
9. The entrance door to the shop shall be closed to customers between the hours of 23:00 and 06:00 and entry only allowed at the discretion of the cashier, controlled by using shunt locks.

This now allays our concerns and therefore Surrey Police have no objections to the variation of a premises licence under Section 34 of the Licensing Act 2003.

Yours faithfully,

Peter Hathaway
Waverley Licensing Officer